



# HARVEST HOMECOMING BOOTH RULES

## NEW ALBANY FIRE CODE

KEEP A COPY FOR YOUR RECORDS

1. **All canopy or tent booths must be in compliance with currently adopted Indiana Fire Codes.** The Booth Operator shall have proof by an approved testing laboratory, certifying that the tent or canopy and tension membrane structures, sidewalls, drops, and tops of temporary membrane structures, canopies, tarpaulins, floor coverings, buntings, combustible decorative materials and effects shall be composed of flame-resistant material in accordance with CPAI-84 or NFPA 701. This code will be enforced with tent booths using electrical devices to keep food or beverage warm. Examples: crock pots, coffee pots, etc.
2. All tents in booth area must meet current fire codes for Indiana.
3. **No straw, hay bales, or corn shucks in booth area.** All decorative materials shall comply with state fire code.
4. Tents or canopies may use steam tables or sterno candles if they have proper containment receptacles; Fire Inspector will have final approval. **All booths cooking food with propane will be required to be in a wood booth or an approved food concession mobile booth.**
5. Wood booths will be classified as a Class I structure and shall have permanent wiring. In addition, all wood booths that have open flames, grills, deep fat fryers, or any other vapor producing cookers that produce flammable or nonflammable gasses shall have a hood suppression cover with a ventilation system. Any compressed gas cylinder tank must be separate from wood booth. The separation distance is based on tank size. A maximum sized 125-gallon tank or less must have 5 feet separation from wood booth and any other permanent structure. Booths using compressed gas cylinders, flammable or nonflammable gasses, will have the container marked with the name of the case contained. All cylinders in service or storage must be secured to prevent from falling over or being knocked over; Helium tanks are included.
6. All booths, except food preparation booths, shall have a portable fire extinguisher with a minimum rating of 2A 10BC. One (1) 5-pound multi-purpose dry chemical or Two (2) 2 ½ pound multi-purpose dry chemical extinguishers are acceptable.
7. All booths preparing food shall have a sodium bicarbonate or potassium bicarbonate dry-chemical type portable fire extinguisher with a minimum rating of 40B:C or Type K extinguisher. **\*\* (Note: Multi-purpose dry chemical extinguishers will NOT meet this requirement).**
8. **No smoking signs and booth number shall be posted in each booth at all times.**
9. The Fire Inspector has indicated that all booths MAY NOT operate until inspected and given appropriate certification. No gas, electric, or any cooking appliance will be allowed on sidewalk behind booth space.
10. Inspection will take place Thursday morning of booth days. Booth days open at 12 p.m.; **HOWEVER, BOOTH OPERATORS/OWNERS MUST BE IN THEIR BOOTH BY 9 A.M. FOR ALL FIRE, HEALTH, AND ELECTRICAL INSPECTIONS BEFORE OPENING.**

**YOU WILL BE GIVEN A COPY OF THESE RULES FOR POSTING IN YOUR BOOTH.**